

COMMUNITY ACTION TEAM, INC.  
HOUSING PROGRAM

**IN-HOUSE  
JOB ANNOUNCEMENT  
COLUMBIA COUNTY**

Closes January 5th

**Title:** Maintenance Specialist II

**Office Location:** St. Helens, Oregon

**Work Locations:** Columbia, Clatsop and Tillamook Counties, Oregon

**Work Classification:** Maintenance Specialist II

**Positions report to:** Maintenance Supervisor-Asset Manager

**Employment Status:** One Full time - 40 Hours per week

**Salary:** Maintenance Specialist II - \$11.60 - \$18.31 per hour

**Position Summary:**

The Maintenance Specialist II will plan, perform maintenance operations at housing complexes and at designated commercial buildings. Will also be responsible for the efficient completion of maintenance work orders, work with property management, (employees and contractors) to assure quality service to properties, occupants and users, as assigned. Ability to track all work orders on Maintenance software program (HIPPO)

**Send letter of intent and resume to:**

**Dianne DuBach**

**Community Action Team, Inc.**

**125 N. 17<sup>th</sup> Street**

**St. Helens, OR 97051**