

Homecare Worker Registry and Referral System

The Oregon Home Care Commission's (OHCC) Registry and Referral System (RRS) is available 24 hours a day on the Internet. This system was created by the OHCC to help employers who need in-home services to remain in their homes. The RRS matches employers with available homecare workers (HCWs)

All HCWs who are available for referrals have:

- Met the State of Oregon's guidelines.
- Provided additional information about:
 - Availability
 - Services they are willing to provide
 - Where they are willing to provide services.
 - Trainings HCWs have attended.

The Registry will assist employers find and hire HCWs by providing information about potential employees.

The OHCC was created through Ballot Measure 99 passed by the voters in 2000. The OHCC's roles are to:

- Ensure the quality of in-home services
- Provide training for HCWs and seniors and people with disabilities who employ HCWs.
- Develop a registry of qualified HCWs to provide routine, emergency and respite referrals to individuals who need services to remain in their homes.



State Contacts

Oregon Home Care Commission
676 Church Street NE
Salem, OR 97301
503.387.4050
<https://www.or-hcc.org>

For technical information or questions about the Registry and Referral System contact:

Wendy Samples, Registry Manager
503-373-1078
Toll free: 877.867.0077
Wendy.samples@state.or.us

Local Contacts

Community Action Team, Inc.
Senior Services Program
125 N. 17th Street
St. Helens, OR 97051
503.366.6543
Toll free: 800.404.3511 ext 276

Homecare Worker Information

Oregon Home Care Commission
Registry and Referral System



<https://www.or-hcc.org>

Per the 2007-2009 Collective Bargaining Agreement— Article 10— . . . HCWs who are looking for work are responsible for updating their availability for referrals (at least) every 60 days.

ACCESSING YOUR HCW RECORD

Getting Started:

Go to: <https://www.or-hcc.org>

Click on **RRS Log In**—upper left of the screen.

- Click **Homecare Worker (HCW)** to log in. Enter your user name and password.
- The first time entering the referral system, enter your **Last Name** in **User ID** and your **Provider Number** in **Password**.

OHCC Registry and Referral Log In Screen:

This screen only appears the first time you Log In.

- Create your own **User ID** and **Password**—*Write this down so you will remember.*
- Enter your E-mail address. (If you do not have an e-mail address skip this step.)
- Click **Register**.



Updating Your Record:

Most fields on the HCW Personal Information screen are auto-filled from other program. Fields that cannot be changed by you are blocked or grayed out.

- Click the **Information Reviewed Job Call** button to reset the 60 day time-frame and record you are looking for work.
- Click **Continue** to move through the Registry.

After all information is updated, check the **Service Details** screen to review all information for accuracy.

- Red Warnings indicate mandatory information is missing
- If changes are necessary click on the name of the screen in the **Table of Contents** where the information is entered
- Add the information or make the changes and click **Update**
- Click **Service Details** in the Table of Contents to continue reviewing your information.

Columbia County Resources:

Clatskanie Public Library
11 Lillich Street, Clatskanie
Phone: (503) 728-3732

Columbia City Community Library
205 I Street, Columbia City
Phone: (503) 366-8020

Scappoose Library
52469 SE 2nd St., Scappoose
Phone: (503) 543-7123

St Helens Public Library
375 South 18th St., St Helens
Phone: (503) 397-4544

Vernonia Public Library
701 Weed Avenue, Vernonia
Phone: (503) 429-1818

St Helens Employment Office
500 N Hwy 30, Ste. 320, St Helens
Phone: (503) 397-4995

Senior Case Managers:

Clatskanie - (503) 369-0455
Rainier - (503) 369-7576
Scappoose - (503) 369-7566
St Helens - (503) 396-6832
Vernonia - (503) 429-9112