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December 20, 2023

MEMO

To: All Program Directors & Center Managers

From: Sherry Kluge

If draw requests are not received in the fiscal office by noon on the date due, these checks will be processed with regular payables the week after the 15th. Draw checks are **NOT** Direct Deposited.

Re: Draw Request Due Dates 2024

2024 Draw Dates	Day	Due Date	Payment Date
January 2024	Thursday	1/11/2024	1/12/2024
February 2024	Thursday	2/15/2024	2/16/2024
March 2024	Thursday	3/14/2024	3/15/2024
April 2024	Thursday	4/11/2024	4/15/2024
May 2024	Wednesday	5/15/2024	5/17/2024
June 2024	Thursday	6/13/2024	6/14/2024
July 2024	Thursday	7/11/2024	7/12/2024
August 2024	Thursday	8/15/2024	8/16/2024
September 2024	Thursday	9/12/2024	9/13/2024
October 2024	Thursday	10/10/2024	10/15/2024
November 2024	Thursday	11/14/2024	11/15/2024
December 2024	Thursday	12/12/2024	12/13/2024