



Community Action Team

Serving Columbia, Clatsop, and Tillamook Counties

phone (503) 397-3511

fax (503) 397-3290

www.cat-team.org

December 20, 2024

MEMO

TO: ALL PROGRAM DIRECTORS & MANAGERS
FROM: SHERRY KLUGE
RE: TIME SHEETS DUE DATE 2024

Important! Please note that the due date above is the date your time sheets are to be delivered to the admin office in Saint Helens. Thank You.

Timesheet Due Dates 2025			
Month	Day	Date	Cutoff
January	Wednesday	1/22/2025	9:30 AM
February	Thursday	2/20/2025	9:30 AM
March	Thursday	3/20/2025	9:30 AM
April	Monday	4/21/2025	9:30 AM
May	Tuesday	5/20/2025	9:30 AM
June	Wednesday	6/18/2025	9:30 AM
July	Tuesday	7/22/2025	9:30 AM
August	Thursday	8/21/2025	9:30 AM
September	Thursday	9/18/2025	9:30 AM
October	Thursday	10/23/2025	9:30 AM
November	Tuesday	11/18/2025	9:30 AM

Family Resource Center

125 North 17th Street
Saint Helens, OR 97051

Fiscal Office

124 North 18th Street
Saint Helens, OR 97051

Child & Family Programs

108 West B Street
Rainier, OR 97048