

# COMMUNITY ACTION TEAM, INC.

## Employment Application

Date: \_\_\_\_\_

Position: \_\_\_\_\_ Department: \_\_\_\_\_

Name: \_\_\_\_\_  
Last
Middle
First

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_  
Home
Business

E-mail Address: \_\_\_\_\_

List any relatives presently employed by Community Action Team by name, program, and relationship to you: \_\_\_\_\_

Date available for employment: \_\_\_\_\_

*If applicable to the positions desired:*

*Do you have dependable means of transportation?* \_\_\_\_\_

*Do you have a valid Oregon Driver's License?*   \_\_\_\_\_  
Yes
No
Number

### EDUCATION:

SCHOOLS ATTENDED	FIELD OF STUDY	DEGREE RECEIVED
		High School/GED

### WORK EXPERIENCE *(list most recent first)*

Firm: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Salary/Volunteer: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title & Description: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

**WORK EXPERIENCE** *(list most recent first)*

Firm: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
Salary/Volunteer: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title & Description: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

**WORK EXPERIENCE** *(list most recent first)*

Firm: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
Salary/Volunteer: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title & Description: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

**WORK EXPERIENCE** *(list most recent first)*

Firm: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
Salary/Volunteer: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title & Description: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

**PROFESSIONAL AND PERSONAL REFERENCES**

NAME	ADDRESS	FIRM	TITLE/POSITION	TELEPHONE

## MEMBERSHIP IN PROFESSIONAL AND/OR ASSOCIATION

Name

Year

Office Held

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*Honors or Awards -*

*Publications -*

## ATTACHMENTS

On one or more separate sheets, discuss your qualifications for this position. Highlight those abilities and competencies which you feel especially qualify you as an applicant. Expand, as may be appropriate, upon any of the items covered in this application such as your employment experience, job objectives or related interests. Please state the reason(s) you are applying for this job and why you feel you are a good candidate for this position.

**To the best of my knowledge, all information on this application is true and correct.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date





